

Certified Insolvency & Restructuring Advisor

SPECIALIZED EXPERIENCE FORM

NAME OF APPLICANT:			DATE:	
	Last Name (as you would like it to appear on certifica	First Name Initial Initial		
FIRM:				
	STATE:			
PHONE:	FAX:	E-MAIL:		
POSITION NOW HELD:				
PUBLISHED WORKS:				
Title:		Publisher:	Da	te:
Title:		Publisher:	Da	te:
Title:		Publisher:	Dat	te:
HAVE YOU LECTURED / TAU MANAGEMENT? Yes	GHT IN AREAS OF BANKRUPTCY, ACCC] № IF YES, PLEASE LIST:	UNTING, TAXATION, LAW OR T	ROUBLED BUSINESS	
Subject:	Sponsori	ng Organization:	Dat	te:
Subject:	Sponsori	ng Organization:	Dat	te:
Subject:	Sponsori	ng Organization:	Dat	te:
 Bankruptcy trustee? Bankruptcy examiner or f Educator and/or author of 	at specialist, including business receivers a Yes	No No Irnaround, bankruptcy and restruc	_	
	IENTS ON WHICH YOU HAVE HAD SIGN		ING THE FOLLOWING S (Indicate No.) <u>1,2,3,4 or 5</u>	SERVICES (Check) <u>More than 5</u>
• Directed or assisted in the	turnaround of the business (bankruptcy o	r out-of-court)		
• Assessing the company's	long-term viability			
• Identifying and evaluating	g non-essential assets to be sold and unenc	umbered assets to be pledged		
• Designing or challenging	a business rehabilitation plan to maximize	profitability		
• Evaluating the quality and	l value of the collateral			
• Assessing the adequacy of	f the company's financial reporting system	IS		
• Preparing analysis of impa	act of bankruptcy on debtor's operations a	nd potential recoveries to creditor	rs	
• Debt / equity restructuring	zs			
 Monitoring the company's 	s business operation and/or compliance wi	th the restructuring plan		
• Deciding whether and wh	en to file a petition for bankruptcy			

•	Prebankruptcy planning	
•	Arranging for debtor-in-possession financing	
•	Preparation and/or review of schedules of assets and liabilities and/or review of statement of affairs	
•	Cash collateral issues	
•	Assessing and monitoring cash management	
•	Providing analysis to support or evaluate court motions	
•	Claims investigation and adjudication	
•	Analyzing intercompany and related party transactions	
•	Preparing and/or challenging business plans and cash flow projections	
•	Business and asset valuations	
•	Liquidation analysis	
•	Debt classification and priority issues	
•	Bankruptcy taxation issues	
•	Debtor bankruptcy accounting and reporting issues	
•	Preference actions	
•	Fraudulent conveyances	
•	Substantive consolidation analysis	
•	Reorganization plan development	
•	Feasibility issues	
•	Plan approval procedures and hearings	
•	Disclosure statement development	
•	Disclosure statement approval hearings	
0	/ER THE LAST EIGHT YEARS HAS THIS DIRECT EXPERIENCE BY YOU INDIVIDUALLY EXCEEDED 4000	HOURS?

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Yes No

PLEASE COMPLETE THE FORM ON THE FOLLOWING PAGE LISTING MAJOR CASE WORK IN WHICH YOU HAD DIRECT, SPECIALIZED, INDIVIDUAL EXPERIENCE (please make and attach additional copies of this form as needed).

PLEASE PROVIDE THE LIST OF REFERENCES YOU WILL BE CONTACTING (use provided reference forms)

Name	Company	Phone Number

I HEREBY ATTEST AND CERTIFY THAT THE INFORMATION INCLUDED WITHIN AND ATTACHED HERETO IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I HAVE READ AND AGREE TO ABIDE BY AIRA'S CODE OF PROFESSIONAL & ETHICAL CONDUCT.

DATE: BY:

MAJOR CASES FORM (Please type or print legibly)

Complete this form to document your experience in major cases to fulfill the requirement for 4,000 hours of specialized, diverse and relevant distressed business experience. At least 2 case studies are required. List only case work in which you had direct, individual experience. Bankruptcy engagements must be identified by name. PLEASE NOTE: the specialized experience requirement must be fulfilled within an 8 year period ending no earlier than, or starting no later than, the date of passing all 3 exams. Whether or not a candidate's experience satisfies the specialized experience requirement is subject to the Certification Committee's judgment. Before or at any time during the program, candidates may request the Committee to evaluate the extent to which the experience requirement is satisfied.

Once you have completed the individual case information below (and on additional pages as needed), please record the hours for each case in this summary table:

	Case No. Hours	Case No	. Hours	Case No.	Hours	Case No.	Hours
	1	5	- 9		13		
	2	6	- 10 11		14 15		
	3 <u> </u>	8	- 11		13		
	·	·			10		
		Total ho	urs (must be	at least 4,0	00 hours)		
SE).							
	_Client (debtor, trustee	e, creditor, etc.) ¹					
	Business description a	and size (i.e. auto pa	arts manufac	turing with	\$20 milli	on annual	sales and \$8 million
	of assets)						
	Position (accountant for						
	Dates covered						
	Hours worked						
	Description of issues a	and experience					
	Description of issues d						
SE							
	Client (debtor, trustee,	, creditor, etc.)					
	Business description a						
	-	· -		-			
	Position (accountant for						
	Dates covered						
	** 1 1						
	Hours worked						

CASE NO.

3	Client (debtor, trustee, creditor, etc.)
	Business description and size (i.e. auto parts manufacturing with \$20 million annual sales and \$8 million
	of assets)
	Position (accountant for debtor, trustee, creditor, etc.)
	Dates covered
	Hours worked
	Description of issues and experience
CAS	F
NO.	
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	Business description and size (i.e. auto parts manufacturing with \$20 million annual sales and \$8 million
	of assets)
	Position (accountant for debtor, trustee, creditor, etc.)
	Dates covered
	Hours worked
	Description of issues and experience
CASI NO.	E
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	Dates covered
	Hours worked
	Description of issues and experience